

South Poplar Traditional Elementary PAC Meeting Minutes

Wed, Sept 23, 2026

Prepared by Ruby Dhaliwal, PAC Secretary

Start time: 7:04 pm

Attendees in person: Chan R, Candace P, Shannon Manky, Aman B, June A., Preeti A, Reena, Cheryl, Joti, Kamna A, Ruby D, Jag G, Munni B, Sunita S, Zabeen T, Carisa W, Rupali D, Ish S.

Via video chat: Chris F.

Welcome Acknowledgement & introductions: Chan

Motion to approve meeting agenda: Carisa; seconded by June

Motion to approve last meeting's minutes: Joti seconded by Kamna

Principal's Report: Shannon Manky

- Thank you to PAC for the welcome back & staff appreciation treats!
- Thank you to the volunteers for emptying the container to accommodate new shelves; this Friday it will get spray-foamed and shelving will be installed shortly.
- 282 Students currently enrolled – School is at maximum capacity, with a waitlist!
- Upcoming events:
 - Monday Sept 28th; Terry Fox Run at 1:45 pm; bring a Toonie for Terry. Volunteers/Parents & Caregivers are invited to help stamp students' forms as they complete their run and/or just come out and cheer the kids on!
 - Tuesday Sept 29th is Orange Shirt Day, in recognition of National Day for Truth & Reconciliation.
 - Sept 30th – National Day for Truth & Reconciliation; there is no school.
 - New Staff this year includes: Mrs. Veerman: K/1 teacher; Ms. Wong: Gr.1/2 teacher; Mrs Kaur: new continuing EA; Ms. Baird: School Counsellor is back; & Mr. Bell: Indigenous Support Worker (available on Fridays).
 - Oct 20th: Pumpkin Day; also soccer day for Gr. 5 students.

Treasurer's Report: Reena

- See attached Treasurer's report.
- Gaming account; \$20 per student; Grant is applied for and granted as long as Treasurer in place.
- General account: By October there should be an accurate balance. Motion to approve: \$2,000 for staff appreciation by Aman seconded by Kamna and carried.
Motion to approve \$400 for Hot Lunches by June seconded by Joti and carried.
- Current account: \$38,589
- Not currently using square terminal; Motion to approve purchase of Clover for \$175.00 by Candace seconded by Carisa (in line with other schools in district) & no monthly fees. Carried forward. This will be helpful at events such as Carnival/bigger events.

- Classroom teacher fund: Ms. Manky provides \$250 per classroom; PAC provides \$250 to each classroom to spend on supplies/materials as necessary. Motion to spend total of \$3,000 on teacher classroom fund by Kamna, seconded by Ish and carried.

Other Business: Chan

- Budget allocation approval for teacher birthday gift cards: Chan. PAC has historically been giving birthday cards and gift cards for teachers and support staff. Discussion brought regarding budget and options for different denominations. Motion to approve spending \$15 on staff birthday gift cards by Reena seconded by Cheryl and carried.
- Fundraiser; Hot Lunch: 1st Popcorn day tomorrow September 24; 1st Friday of October is Hot Lunch: Fresh Slice Pizza. A few new options being trialed this year including Zaika near Diwali time (*full disclosure: PAC executive member's spouse owns this restaurant. The executive member is not involved arranging & fundraising opportunities and will not be involved in decision making or processes related to this initiative*). This is the first and only South Asian restaurant that has maintained correspondence with the fundraising team.
- Coupon Books: \$ 6,000 made last year! Just a reminder: students name and Division requested when e-transfers are sent – it is difficult to determine who the payment is coming from when there is no identifying information.
- Pumpkin Patch this year. This year this year there will be Jars by Jody for sale – families can make/decorate cookies as a family!
- January 2027 – 50/50 Canucks; need 10 people to do the 50/50; there will be a sign up sheet available. 10 people equals \$1,000. Spares (5) may be needed in case someone out of the 10 people is unable to make it.
- Munch a lunch & Fundraising– under volunteer opportunities, there is a sign up sheet. We have a full crew for popcorn Day on Sept 24!!
- Movie nights – licensing fee involved; Discussion brought forward by Chan, in that school pays for half and PAC pays for half. \$650 total – Motion to approve for PAC to pay half (\$310) to cover movie licensing fee by June seconded by Jag. None opposed.
- Abbotsford Elections 2026 – PAC (executives) cannot advertise their role during elections.

6. Round table:

- If interested in volunteering please get criminal record check completed through the school board.
- Bike safety education: full for Fall 2026. Possible Spring options (for grade 4 students and/or gr. 3/4 split students)

Motion to adjourn at 7:48 p.m. by Chan; seconded by Candace.

Next PAC meeting: Wed. Oct 21, 2025 @ 7 p.m.