

South Poplar Traditional Elementary PAC Meeting Minutes

Wed, Apr. 15, 2026

Prepared by Candace Payne, PAC Secretary

Start time: 7:00 pm

Attendees in person: June, Chan, Jenny, Candace, Reena, Pinkey, Shannon Manky, Chris, Joanna, Rupi, Aman, Carisa

Online: Rani, Ruby, Munni, Raman

Welcome Acknowledgement & introductions: Chan and Aman

Motion to approve meeting agenda: Candace; seconded by Chris

Motion to approve last meeting's minutes: Aman; seconded by Rupi

Principal's Report: Shannon Manky

- Thank you to PAC and volunteers for Easter Eggstravaganza and thank you to parents for your donations! Busy week and day, with positive vibe in the building. Wonderful turnout for Vasaikhi assembly. ATS and South Pop gave amazing performances. One Book, One School success. Thank you for PAC assistance funding it. Kids enjoyed fun with trivia while reading the book and movie with costumes after completion of reading.
- Budget Presentation: Given previously by Abbotsford School District, reviewed again in meeting. New secretary/treasurer in role with new superintendent. QR code coming in newsletter for parents to view should they be interested.

Treasurer's Report: Reena

- See Treasurer's report.
- General: \$38,871.52 – still many expenses yet to be submitted and more fundraising bringing money in. Chan motions to approve \$980 for wood logo art for the gym; seconded by Pinkey and Reena. None opposed.
- Gaming: Most has been cleared. \$315 left with pending expenses. Government grant application nearly done; one month left to submit.

Other Business:

- Hot lunch update - Candace: White Spot was very popular. Only a couple more lunches before end of the year, including hot dogs on sports day. All running smooth. No concerns.
- Fundraising - June: Since last meeting, dance, Easter cookies (timing awkward, but good sales). Movie night coming up (Zootopia 2). Trialling Fresh Slice as vendor this time. They offer gluten-free and dairy-free options, which are great options. Babysitters course coming up in June for grade 5 students, intended for 11-15 year olds or completion of grade 5. Will be tentatively Saturday, June 6th in the library 8:30-4. Cost \$85/child, will provide pizza. Details coming.

- DPAC – Pinkey: Next meeting April 23rd @ 7 pm virtually. Michelle Robertson will talk about planning for post-secondary. Close to finalizing constitution and bylaws; on website for those interested. Dr. Shahana Alibhai presenting on “Feel Better” May 11th @ Irene Keleher. BCCPAC meeting in Apr 24-26 in Richmond. Cyber bullying and extortion webinar June 10th and online safety and privacy May 13th.
- Carnival – Jenny: MAL will be ready for ticket sales and volunteer signups Friday. Mrs. Manky and Rani will organize adverts at ATS for student volunteer signups. Will confirm time slots for adult signups. Cake walk being organized as an addition this year. Suggestion to have a student volunteer at volunteer check-in desk to speed checking-in up. Student volunteers will be taking 3-hour shifts versus 5-hour shifts. Mini basketball hoop at Canadian Tire now, Tetris at Costco. Still waiting on cornhole, axe throwing. Aman will work on, as previously committed. Still in need of silent auction items.
- Administrative Professional Day – Rani: PAC previously paid for card for PAC to sign. Did flowers last year. To be organized.
- Staff Appreciation Lunch - Jyoti (not here): Will touch base with her.
- Grade 5 Farewell - Rupj and Pinkey: In the midst of planning. Booked decorator (balloon arch and marquis numbers). Will plan for potluck for food. Planning for something fun after ceremony for the kids to do (games, ice cream bar?) within budget remaining.
- Teacher Gift Funds Collection – Chan: Email sent to class reps with PAC decision on year-end gift second collection not happening. Money given previously was allocated for birthday and Christmas, some money withheld for year end. Class reps expressing concerns, so invited to join meeting and opened for discussion. Discussion about second round and how it would be split out. Thank you, Joanna, for volunteering to take on Class Parent Rep Coordinator for the remainder of this school year and assist with last collection. Chan made a motion for gift collection the old way, per classroom to the child’s teacher with second line for support staff, on SchoolCashOnline; seconded by Rupj. None opposed. Motion carried. Details to be clarified to class parent reps via email. The entire process to be discussed at June AGM meeting, and next year’s process will be voted on.
- Traffic update - Chan: No new updates at this time.

Motion to adjourn at 8:09 by Chan; seconded by Reena

Next PAC meeting: Wed. May 20, 2026, at 7 p.m.