

South Poplar Traditional Elementary PAC Meeting Minutes

Oct 15, 2025

Prepared by Candace Payne, PAC Secretary

Start time: 7:04 p.m.

Attendees in person: Rani P, Chan R, Jenny R, Candace P, Pinkey B, Shannon Mank, Aman B, June A, Joanna W, Chris F, Carisa W, Rupi B, Cheril F, Joti N,

Online: Egor R, Raman B

Welcome Acknowledgement & introductions: Rani and Chan

Motion to approve meeting agenda: Chris; seconded by Jenny

Motion to approve last meeting's minutes: Carisa; seconded by Cheryl

Question posed to clarify comment about cochair delegation. Rani clarified that all roles can be shared with exception of Treasurer.

Jenny spoke prior to Principal's report. Carnival Friday, May 29th date set. First meeting Nov 26th @ 7 p.m. to get ahead on prebooking vendors. All parents invited to join to begin planning. Notices to be circulated. Ideas welcome; please bring numbers/vendors, etc.

Principal's Report: Shannon Mank

- Thank you to all parents for continued support. Wildcat assembly parent presence is awesome. Had wonderful Terry Fox parent support, volunteering, and financial support. Thank you for taking time to read newsletters. Cops for Cancer was fun to support one of our school dads. No uni days, Orange Shirt Day, hot lunch BBQ, popcorn. Library field trip was a success; lots of parents came in to participate; plans for ongoing library encouragement and love of literacy. Kickoff to grade 4/5 soccer @ John Maclure. FSAs have begun with grade 4s (provincial-wide assessment for schools around curriculum and literacy, which do not affect report cards). Parent-teacher conferences are coming up next week; book appointment through link found in newsletter.
- AP on district website regarding video surveillance guidelines. This applies to our school now that we've had cameras installed for the outside of the school (none inside) following break-ins into our outside storage containers and windows being broken last year. District facilities to place signs that surveillance cameras are in place. Video monitoring goes to district IT team, not the school, for review. Question clarifying how many cameras? We have four outside.
- Newsletter section on Wildcats Think – new socioemotional learning and social strategies. Future themes will be presented in assemblies and through newsletters.
- Finances: We have not received bus trip cost. We did renew movies license for \$603.75. PAC shared 50/50 cost with school last year.
- Field trip feedback welcome. Dec 4th whole-school trip planned at Matsqui Auditorium to see Wizard of Oz, to be announced to students in coming weeks. Question posed about field trips outside Abbotsford (i.e., Vancouver) and discussed that timeframe limitations make those trips hard as buses have limited windows for availability. Parents made suggestions for other local field trips. School also tries to bring learning experiences into school for learning experiences in lieu of outside trips (science and acting, etc). Lack of field trips spring/summer last year was due to no buses available, so school has been jumping on scheduling earlier this year.

- Inquiry with wildcat shirt delays. Delayed orders are in progress. Some delay came from orders on school cash online along with Able Cresting having changes in management. Reiterated positive longstanding relationship with Able, so no changes will be made at this time for supplier.

Treasurer's Report: Reena

- See attached Treasurer's report.
- E-transfers now possible but cost money per transaction, so will use cheques where we can. Reena and Rani have authority for sending e-transfers.
- Gaming account \$3505.67 (gaming grant received). Awaiting equipment bin invoice to pay out. Awaiting Kezia's cheque deposit for payment issued for sensory pathway.
- General account ~\$40,000. Need to vote on other committed amounts and will ensure they are put in appropriately (see next point), staff appreciation, contingency, Munchalunch fee.
- Will place contingency back together as a miscellaneous allowance to combine at a total of \$750. Motion to approve by Reena; seconded by Joti. None opposed. Motion carried.
- Allocate funds for movie licensing fee \$301.88 (half cost shared with school) motioned by Reena; seconded by Chris. None opposed. Motion carried.
- Teacher's classroom fund, \$250 for each division to spend in their classroom, total \$3000, motioned from Reena to add into this year's budget; seconded by Pinkey. None opposed. Motion carried.
- Clarification of Grade 5 farewell amount: 42 students currently, 2 open spots that could be filled prior to end of the year; this equals \$440.

Other Business: Rani

- Hot lunch, Candace: First hot lunch volunteer turnout was amazing! A couple of hiccups, usually happens first hot lunch, but team worked well. Next hot lunch will be beginning of November.
- Fundraising, June:
 - Coupon books sold 425-450. We do still have 48 books out that haven't been returned or paid for. Hoping to wrap up soon and have books sent out Friday.
 - Pumpkins sold 90, ordered extras. Ordering 18 extra for cash sales.
 - Cookie sales live on Munchalunch, 50 orders sold.
- DPAC, Pinkey: Meeting next week Thursday. Guest speaker Dr. Shahana on mental health topic @ district in person. Survey going around for parents looking for what parents want for educational topics. Chris Flood has his name forward to represent South Pop on DPAC Constitution and Bylaws Committee.
- Carnival update, Jenny: As above
- Book fair, Joti and Cheryl: Nov 17th- 21st. Only one fair this year as last year's second wasn't as profitable. Need 2-3 volunteers per session (lunch time and after school). Signup should be emailed out.
- Playground project, Chan: No update. District did not approve bottom field for equipment additions; it's a rentable space for City of Abbotsford. Possibility to add to upper field. Suggestion to see if we can add things to the hill; see if approved by city/district first. Mrs. Manki to follow up with the city and school district. Chan received information from a company that can assist with applying for grants.
- PAC Fund allocation ideas: Field trips? Perhaps books for One Book One School? Library? Defer to next meeting to collect ideas for spending. Will open up to parent and staff suggestions.
- Suggestion to pay for tickets for Wizard of Oz field trip Dec 4th, \$1500 motioned by Pinkey; seconded by Chris. None opposed. Motion carried.

Motion to adjourn at 8:p.m. by Chris; seconded by Carisa.

Next PAC meeting: Wed. Nov 19, 2025 @ 7 p.m.