

South Poplar Traditional Elementary PAC Meeting Minutes

Tuesday Nov 12, 2024

Prepared by Candace Payne, PAC Secretary

Start time: 7:09 p.m.

Attendees in person: Rani P, Candace P, Pinkey B, Chan R, Shannon Manky, Tanya, Lynita L, Grant M. Attendees online via Zoom: June and Jordin A.

Welcome Acknowledgement & introductions: Chan Rai and Rani Prakash

Motion to approve meeting agenda: Chan; second: Pinkey

Motion to approve last meeting's minutes with amendment: Chan; second: Pinkey

Principal's Report: Shannon Manky

- See attached Principal's Report.
- Feedback encouraged from families on newsletters, i.e., frequency, detail.
- Abby Canucks Fundraiser coming up on April 6th afternoon. Tickets will be available end Jan/early Feb. More info to come.

Treasurer's Report: Reena absent. Small summary presented:

- Gaming account same as previous, \$5560.
- General account: deposited \$1276.95, expensed \$510.69; balance \$16,389.72
- Popcorn machine replacement cost previously approved in June. Machine has been fixed, so cost unnecessary at this time. Withdrawn.
- Hard drive purchase for PAC documents previously approved in June: PAC currently using Google Drive to store documents, so cost unnecessary. Withdrawn

Let's celebrate!: Hot lunch: Great team in place. Thank you to volunteers for all your work!

New Business:

Fund spending proposals presented:

- Licensing for movies: \$603 or half at \$301.50. Discussion.
 - Literacy project discussed previously \$8000 or other amount offered (book room update, shelving, totes, and books
 - Playground arts painting for pavement (sensory paths, hopscotch, snakes & ladders) Various quotes for different options presented. Discussion. Quotes and catalogues being gathered. Ideas suggested are extending existing playground and/or adding a secondary playground. Capital Projects grant available through BC Gaming. Gaming Grant can be deferred for 2 years, potentially 3 years; application 6 months before expires.
1. Allocation gift for teachers/classroom \$250/teacher– Motion: Pinkey; Second: Candace; Abstained: 1. Motion carried.
 2. Motion to allocate funds of \$1600 sensory, \$375 hopscotch out of gaming account, total \$1975: Grant; Second: Pinkey; none opposed. PAC will seek updated quotes. Motion to increase to \$2500: Pinkey; second: Pinkey; opposed: none. Motion carried.
 3. Motion to support 50% of movie licensing fee (\$301.50): Chan; Second: Pinkey; opposed: One. Motion carried.
 4. Motion to allocate \$5000 from general account towards literacy project: Chan; Second: Grant; opposed: None. Motion carried.

Staff appreciation lunch plan for December: Thursday Dec 12th @ lunch in the library

Discussion about how to encourage more volunteers to join in the many PAC-led activities and communicating with parents more about what is involved, as well as to broadcast what volunteering

opportunities are available as we have a couple of committees without volunteer teams. Suggestion for perhaps a survey to be sent out to gather info. It was noted that volunteering opportunities to support the school do not need to be big allotments of time and are not limited to school hours necessarily. It was noted that all inquiries are welcome as we are happy to provide any information needed.

Munchalunch: Discussion about whether parents are needing assistance in using the platform. Will acquire how-to video and assess how many orders are being placed to see how readily it is being used.

Future fundraising: Hot chocolate bombs? Cookies? Growing Smiles? Nursery?

Motion to adjourn at 8:53 p.m.: Pinkey; Second: Candace

Next PAC meeting: Jan 14, 2025 @ 7 p.m.

DRAFT

1. October was ...
 - 🐾 2nd – Wildcat Assembly #2
 - 🐾 Gratitude Project
 - 🐾 7th-11th – Fire Prevention Week (Drill #2)
 - 🐾 8th – PAC Popcorn Day #2
 - 🐾 15th-18th – Safety Drill Week (Lockdown & Shelter in Place Drills)
 - 🐾 18th – No Uni For \$2
 - 🐾 18th – Hot Lunch: Hot Dogs
 - 🐾 18th – South Pop Pac Pumpkin Patch
 - 🐾 23rd & 24th – Parent-Teacher Conferences (Early Dismissal Days)
 - 🐾 25th – Pro-D Day #2 (No School For Students)
 - 🐾 29th – PAC Popcorn Day #3
 - 🐾 31st – Halloween @ South Pop

2. Huge thanks to PAC & Parent volunteers for ...
 - 🐾 The help with the first stages of the bookroom overhaul
 - 🐾 The delicious hot dog lunch
 - 🐾 The pumpkin patch fun

3. Old Business (from last meeting)
 - 🐾 Met with District re. crossing guard and traffic issues
 - i. Crossing Guard (AP 415)

 - 🐾 Gathered company info for playground quotes (passed on to Chan)

 - 🐾 Working on info for bookroom overhaul
 - i. Several sets of books
 1. Syllasense (\$1700)
 2. Dandelion
 3. PM Readers – currently a sale (waiting updated info from Nelson rep)
 - ii. Bookshelf
 - iii. Bins, Bags, Labels

4. Upcoming in November ...
 - 🐾 18th-22nd – Book Fair
 - 🐾 19th – PAC Popcorn Day #4
 - 🐾 20th – ATS Tri-Cup Soccer Tourney
 - 🐾 21st – Fire Drill
 - 🐾 29th – PAC Movie Night: Despicable Me 4

5. PAC/Parent Involvement
 - 🐾 Book Fair

6. Feedback
 - 🐾 Newsletters (switching to bi-weekly/monthly)?
 - 🐾 Events of the month?
 - 🐾 Abby Canucks (April 6th) – ticket sales?
 - 🐾 December to Remember Evening Event – donations split 50/50? (\$830 x 2 = \$1660)