

South Poplar Traditional Elementary PAC Meeting Minutes

Tuesday Oct 8, 2024

Prepared by Candace Payne, PAC Secretary

Start time: 7:16

**Attendees in person: Rani P, Pinkey B, Reena A, Chan R, Grant M, Shannon Manky, Tanya.
Attendees online via Zoom: June and Jordin A, Candace P, Joti N, Raman B, Munni B, Marlee B, Ish S, Omar B, Roxanne Y, Japneet S, Sara, Rajwinder D, Melissa M**

Welcome Acknowledgement & introductions: Chan and Rani

Motion to approve last meeting's minutes with amendment: Rani; seconded by Chan

- Amendment to add DPAC Rep as Pinkey Bhatti and PAC secretary as Candace Payne
- Grant inquired about attachments mentioned in previous minutes as they were not found. Rani addressed will be changed to be included going forward

Principal's Report: Shannon Manky

- See attached Principal's Report

Treasurer's Report: Reena A

- See attached Treasure's report
- Question for comparison to previous years – Confirmed it is comparable for start of the year and will increase as the school year progresses.

Let's Celebrate!: Rani P

- Great kick off to the year (as reported by Mrs. Manky). Treats from Sprouted Oven gifted to staff from PAC as a welcome back. Thank you to Candace and Reena.
- Full PAC exec group with addition of Pinkey as DPAC and Candace as Secretary.
- First hot lunch and 2 popcorn days success! Reminder to parents to update Munchalunch accounts with new classrooms.

New Business: Rani P

- Info on year ahead
 - Mrs. Manky covered lots in Principal's Report.
 - Already planned: Hot lunch and popcorn days, pumpkin fundraiser, movie night in December (stay tuned).
- Need some committee leaders for fundraising, yearbook, staff appreciation, and Carnival. Please email southpoppac@gmail.com if interested.
 - Chan nominated Jenny Rai for Carnival.
 - Note for fundraising: Welcome to follow what has been done in the past (we have vendor info) or any new ideas you have.
- Suggestion to share with parents what fundraising is about and details of what it would be used for. Discussion followed. It was mentioned that November meeting is typically when ideas are brought forward with what school needs are proposed. Staff are currently being consulted for ideas of how PAC can support the school. Mrs. Manky discussed process that takes place at South Pop between staff, admin, and PAC. Encourage parents to get involved with ideas. Mrs. Manky advised she seeks feedback from staff on PAC events to assist in positive collaboration. Tanya spoke to her experience assisting PACs in several schools and notes the focus on education at South Pop appears to be greater priority here than at other schools with consideration of events to not interfere with class time.
- Concern with traffic speeding in front of school and through crosswalk at Gladwin and Huntington during drop-off and pick-up times, especially with past history of the intersection leading to pedestrian lights being installed. Discussion proceeded regarding safety concerns

noted and actions taken historically, including contact with the city and Abbotsford Police Department and application for safety grant.

- Suggestions discussed: Community petition with parent and staff signatures. Volunteers that help at pick up and drop off with high-viz vests to write down speeding trucks to email company head offices and APD to advise of speeding and dangerous driving in the school zone. Borrow speed gun to assess speeds. Crossing guards determined by school district and the city. Joti added info about Vision Zero Grant and offered connection with Fraser Health to apply for the grant.
- Grant commented with positive feedback on last year's Wednesday Coffee and Connect sessions and inquired as to whether it may continue this year. There are discussions with Mrs Peters to discuss if possibility for sessions this year. Weekly availability not possible at this time. Contract Mrs. Peters? Evening sessions for accessibility? Parent partners creating better connection with school and children's education is valued. The school would love to continue to support families and will seek ideas in future.

Next PAC meeting: Nov 12, 2024, at 7:00 p.m.

Motion to adjourn at 8:30 p.m.: Rani; Second: Pinkey

1. School start-up
 - 🐾 Numbers update: 278
 - 🐾 Staffing update: all staff in place

2. September was many 1st of the year ...
 - 🐾 1st Fire Drill
 - 🐾 1st Wildcat assembly
 - 🐾 Meet the Teacher Night
 - 🐾 1st Hot Lunch: DQ
 - 🐾 1st No Uni for \$2
 - 🐾 School Photo Day
 - 🐾 1st Popcorn Day
 - 🐾 Terry Fox Walk/Run
 - 🐾 Orange Shirt Day
 - 🐾 1st Pro-D Day
 - 🐾 1st Wildcat Tshirt order

3. Huge thanks to PAC & Parent volunteers for all of the help on all that September was PLUS
 - 🐾 Staff welcome back snacks & coffee
 - 🐾 Emergency Kits

4. Upcoming in October ...
 - 🐾 2nd – Wildcat Assembly #2
 - 🐾 7th-11th – Fire Prevention Week (Drill #2)
 - 🐾 8th – Pac Popcorn Day #2
 - 🐾 12th-14th – Thanksgiving (Long Weekend)
 - 🐾 15th-18th – Safety Drill Week
 - 🐾 18th – No Uni For \$2
 - 🐾 18th – Hot Lunch: Hot Dogs
 - 🐾 18th – South Pop Pac Pumpkin Patch
 - 🐾 23rd & 24th – Parent-Teacher Conferences (Early Dismissal Days)
 - 🐾 25th – Pro-D Day #2 (No School For Students)
 - 🐾 29th – Pac Popcorn Day #3
 - 🐾 31st – Halloween @ South Pop

5. Yearbook Meeting

6. Finances
 - 🐾 Classroom teacher – cheque to school board office
 - 🐾 Movie Licence (October 24-25) \$603

7. PAC/Parent Involvement
 - 🐾 Book Room – volunteers & financial partnership

Treasurer's Report - Oct 8th 2024
South Poplar Traditional School PAC

General Account

As of Sept 30th 2024

Expenses:

Date	Cheque	Payable to	Amount
6/3/2025		stop payment	\$ 13.00
6/5/2024	1455	adam hooper-carnival	\$ 158.95
6/10/2024	1452	angela menetti-carnival	\$ 24.36
6/10/2024	1451	rani-carnival	\$ 90.47
6/10/2024	1456	whitespot	\$ 1,337.75
6/10/2024	1454	fv party rental	\$ 424.90
6/11/2024	1457	candace payne-hot lunch	\$ 95.92
6/21/2024	1463	candace-hot lunch	\$ 62.90
6/21/2024	1453	muncha lunch fee	\$ 336.00
6/21/2024	1460	rani-sports day freezie	\$ 472.52
6/24/2024	1459	globe printers-yearbook	\$ 3,086.06
6/26/2024	1466	Panago pizza fundraiser	\$ 370.33
6/27/2024		cheque order	\$ 109.01
6/27/2024	1458	saputo	\$ 124.16
6/27/2024	1469	grade 5 backdrop	\$ 127.68
6/27/2024	1465	Rani-freezies	\$ 150.37
6/27/2024	1440	taco del mar	\$ 785.98
6/28/2024	1467	angella-teachers lunch	\$ 17.02
6/28/2024	1468	angelamenneti-yearend lucr	\$ 237.91
7/2/2024	1461	Barb-sugar cookies	\$ 405.00
7/3/2024	1462	saputo	\$ 116.85
7/4/2024	1464	kim hooper-carnival prizes	\$ 633.94
7/9/2024	1472	tanya-teachers lunch	\$ 32.13
7/25/2024	1470	kim hooper-carnival	\$ 340.18
9/13/2024	1552	candace-teacher/hotlunch	\$ 79.76
9/20/2024	1471	dairy queen	\$ 759.83
9/25/2024	1551	teachers welcome-sprouted	\$ 135.93
9/26/2024	1473	lynita-starbucks g/c	\$ 250.00
Subtotal			\$ 10,778.91

Income:

Date	Cheque	Income from	Amount
6/2/2024		munchalunch	\$ 31.91
6/9/2024		munchalunch	\$ 30.32
6/17/2024		munchalunch	\$ 1,370.14
6/21/2024		coin/cash	\$ 2,617.20
6/23/2024		munchalunch	\$ 601.58
6/27/2024		munchalunch	\$ 997.37
9/17/2024		munchalunch	\$ 2,180.17
Subtotal			\$ 7,828.69

Previous balance as of May 31 2024	
Less Current Month's Expenses	\$ 10,778.91
Add Current Month's Income	\$ 7,828.69
Current balance as of Sep 30 2024	\$ 21,773.46

Reconciled Bank Balance as of Sep 30 2024 \$ 21,773.46

Other Committed Amounts:

	Approved	Paid Out	Remaining
Staff Appreciation	\$ 2,000.00	\$ 406.92	\$ 1,593.08
Contingency/Misc	\$ 750.00		\$ 750.00
Hot Lunch Fee	\$ 400.00	\$ 336.00	\$ 64.00

Total Committed Amounts: \$ 3,150.00 \$ 742.92 \$ 2,407.08

Other Expected Deposits:

	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
+	\$ -

Uncommitted Funds: \$18,623.46

Treasurer's Report - October 8th 2024
South Poplar Traditional School PAC

Gaming Account

Sept 30th 2024

Expenses:

Date	Cheque	Payable to	Amount
6/12/2024	139	South Pop Grade 5 grad	\$ 440.00
6/28/2024	141	south pop equipment	\$ 444.43
7/2/2024	142	Kim Smith-gaga balls	\$ 82.28
Subtotal			<u>\$ 966.71</u>

Income:

Date	Cheque	Income from	Amount
10/1/2024		Province of BC	\$ 5,560.00
Subtotal			<u>\$ 5,560.00</u>

Previous Balance as of Jun 30 2024	966.71
Less Current Month's Expenses	\$ 966.71
Add Current Month's Expenses	\$ 5,560.00
Current Balance	\$ 5,560.00

Reconciled Bank Balance as of Sept 30 2024 \$ 5,560.00

Other Committed Amounts:

	Approved	Paid Out	Remaining
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Committed Amounts:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Other Expected Deposits:

\$ -
\$ -
\$ -
\$ -
<u>\$ -</u>

Uncommitted Funds: \$ 5,560.00